

Christ Church NW1

Admissions Policy



July 2025

Vision and Values



**The Christian faith is at the heart of our school community.
At Christ Church we all care, learn and work together for God and others.**

'For we are all God's handiwork, created in Christ Jesus to do good works, which God prepared in advance for us to do'. Ephesians 2:10

**Our Christian Values are
Creation, Community, Endurance, Thankfulness, Reconciliation, Wisdom**

The distinctive nature of our approach to education can be found in our explicit Christian values, our collective worship, our grounded Christian ethos, our carefully crafted curriculum and in our Religious Education.

We aim to provide ambitious learning opportunities, promoting achievement in every area and nurturing social, emotional and spiritual well-being.

We actively promote the children's cultural capital (defined as the acquisition of skills and knowledge, which an individual can draw on to give them an advantage in life). We will introduce them to strong role models who will impart their knowledge and wisdom to help the children engender an appreciation of human creativity and achievement and to become responsible local and global citizens.

Character and resilience are the qualities we promote within our children, developing the inner resources that we call on to help us in life. We instil these qualities in our children to make sure that they are ready to make their way in the world as robust, confident and inquisitive individuals.

We know that confidence, knowledge and skills will help them to become compassionate and well balanced young people. We want them to take their place in society as active citizens, economically independent, exemplifying the British values of equality, mutual respect, democracy, individual liberty and rule of law.

We use our six Christian values, Creation, Wisdom, Thankfulness, Community Endurance and Reconciliation, to reinforce and enrich our teaching wherever applicable.

- **Creation**

For every house is built by someone, but God is the builder of everything. Hebrews 3:4

- **Wisdom**

For the LORD gives wisdom; from his mouth come knowledge and understanding. Proverbs 2:6

- **Thankfulness**

Give thanks to the LORD, for he is good; his love endures forever.
1 Chronicles 16:34

- **Community**

My command is this: Love each other as I have loved you. John 15:12

- **Endurance**

Let us not become weary in doing good, for at the proper time we will reap a harvest if we do not give up. Galatians 6:9

- **Reconciliation**

Bear with each other and forgive one another if any of you has a grievance against someone. Forgive as the Lord forgave you.
Colossians 3:13

Our vision is inclusive and seeks to promote the whole child thrive within our Christ Church family.

Each member of our Christ church family; children, parents and staff are valued as God's creation. We believe in full inclusion and acceptance of all and that this allows every individual to flourish.



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Christ Church C of E Primary School

Admissions and Appeals Policy

Date: March 2023

FGB approved: 22/3/23

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Admissions

Governors hope that the parents and carers who have chosen this school for their child have done so knowing that it is a Church of England school with a distinctive Christian ethos. Governors therefore expect the parent/carer to give their full support to the ethos of the school.

The school welcomes visits from parents and carers and invites them to attend an Open Meeting where they can hear about the school.

Criteria

Christ Church is a one form entry school with 210 full time pupils and we admit 30 children into Reception each year. When the school has more applications than places available, children are admitted to the nursery and to the school according to these criteria, which are applied in the following order:

1. Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children whose parent/carers are regular worshippers at St Mary Magdalene Church, Munster Square and have attended the Church fortnightly for at least a year - proof should be obtained from the Parish Priest. (A parent/carer is any person who has parental responsibility for, or is the legal guardian of, the child).
3. Children who have a sibling at the school at the time of attendance. (Sibling refers to brother/sister/half-brother/sister/adopted brother/sister/step brother/sister or the child of the parent/carer's partner where the child for whom the school place is being sought is living in the same family unit at the same address as that sibling).
4. Children who already attend the Nursery at Christ Church School.
5. Children whose parent/carers live in the Parish of Christ Church and St Mary Magdalene and who worship regularly at other Christian Churches which are members of 'Churches Together in England' or the 'Evangelical Alliance'. (The parent/carer should have attended church fortnightly, for at least a year, and should obtain proof from the Parish Priest or other appropriate authority.)
6. Children whose parent/carers live in the Parish of Christ Church and St Mary Magdalene and who are regular worshippers of another world faith and who wish to attend a Church school where God is acknowledged as Creator and Lord. (The

parent/carer should worship fortnightly for at least a year and should obtain proof from the appropriate authority).

7. For children who do not fall into any of the above categories, priority will be determined by distance, measured in a straight line from the child's home address to the main entrance of the school (using the Local Authority's computerised measuring system), with those living closer to the school receiving higher priority.

Oversubscription

In all categories where there are more children than places remaining, priority will be given to those applicants whose homes are closest to the school gate in terms of distance measured in a straight line from the front door of the child's home address to the main entrance of the school (using the Local Authority's computerised measuring system), with those living closer to the school receiving higher priority.

Admission to the Nursery does not guarantee admission to the school.

Applying for a place in Nursery

Governors will admit 14 children per year. The closing date for applications is 15th January. Offer letters will be sent out in March for the following September intake.

Applications to the Nursery are made on the school's own form obtained from the school administrator. Parent(s)/guardians of all Nursery children must re-apply for a place in the Reception Class if they want their children admitted to the main school. A place in the Nursery does not guarantee a child a place in the Reception Class. There is no right of appeal for Nursery places.

If there are more applications than places, the Governors will use the following criteria when deciding on the allocation of places to the school and the Nursery. If there are more candidates fulfilling any one criterion than the number of available places, priority will be given to those candidates living closest to the school. Distances are measured by a straight line from the address seed point (determined by Ordnance Survey data) of the child's home address to the main school gate, as measured by the Local Authority's computerised measuring system. Where it is necessary to differentiate between applicants living in flats using the same street entrance, priority will be given to the applicant(s) living closest to the ground floor and then by ascending flat number order. Where it is necessary to further differentiate between applicants living the same distance from the school, priority will be decided by random allocation.

If the ranking of children from multiple births would mean the remaining twin or triplet would take the class over the standard number for infant class sizes this will be allowed in the case of multiple births.

Please fill in an application form, which can be requested from the school office, and return it to school as soon as possible. Ensure you have obtained any proof needed, such as a letter

from your Parish Priest. Please also remember that admission into our nursery DOES NOT guarantee admission into our reception class. A separate application will need to be made.

Applying for a place in Reception

Application forms must be requested from the school office and you must also apply via Camden Local Authority. You may apply online through the Local Authority at: www.eadmissions.org.uk

PLEASE NOTE THAT APPLICATION DATES CHANGE ANNUALLY and that both forms MUST be completed for your child to be considered.

Children enter school at the start of the academic year in which they become five, this means that their admission date is early September (i.e. when the autumn term begins).

In line with the School Admissions Code, parent(s) can defer their child's entry to the Reception Year until later in the school year, where they have been offered a place at the school, but not beyond the point at which they reach compulsory school age.

Where entry is deferred, the school will hold the place for that child and not offer it to another child. However, entry cannot be deferred beyond the beginning of the term after the child's fifth birthday, nor beyond end of the Reception Year.

In practice this means that parent(s) could defer entry until January for children born between 1st September and 31st December, or until April for children born between 1st January and 31st August. Parent(s) also have the right for their child to attend part-time until he/she reaches compulsory school age.

For a Reception place, and in exceptional circumstances, parents may request that their children join the school out of their year group. Out of year decisions will be made on the circumstances of each case and the best interests of the child. Parental views, academic achievement, social and emotional development and where relevant medical views will be taken into consideration. The views of the school's Headteacher will also be taken into account. The Headteacher's decision is final with reasons for the decision being clearly set out.

Admission appeals

If parents and carers wish to appeal against a decision to refuse entry, they can do so by filling in the appeals form on www.camden.gov.uk or calling Camden Admissions. The appeal should be submitted within 21 days of your refusal letter. An independent panel will consider all such appeals, and its decision is binding for all parties concerned (Further details of appeal arrangements are set out in the School Admissions Appeals Code.)

The Published Admission Number (PAN)

The 'published admission number' is the number of children the LA considers the school can accommodate per class. The published admissions number for our school is 30. We keep this number under review, and the governors will apply to change the number if circumstances change.

Monitoring and review

This policy will be monitored by the governing body, who will always take due note of the guidance provided by the local Admissions Forum.

The policy will be reviewed every two years, or earlier in the light of any changed circumstances, either in our school or in the local area.